

Gilbert PTO

September 2023 Meeting Minutes

Date, Time, & Location: 9/11/23, 7:00 PM, Gilbert High School

Meeting called to order by Annie Bjustrom at 7:02 PM

Attendance: Annie Bjustrom, Emily Danner, Kari Broer, Staci Edwards, Lindsey Good, Alison Koehler, Joni Pallos, Mary Beth Etscheidt, Megan McLennan, Meghan Brand, Brooke Orrell Sievers, Kate Balbiani, Anna Gibson, Bobbi Robinson, Steph Mandernach, Calleen Jensen, Nicole Oneyear, Emily Poss, Rebecca Ralston, Danae Lundt, Laura Bernard, Kim Spaetti, Beth Geisinger, Allie Packer

Officers' Reports

President: Annie Bjustrom

Welcome

Update attendees on PTO Status

Official nonprofit

Code of Conduct

Committee chairs and board members will sign off on this document

By-Laws presented

PTO does not collect fees/memberships dues

Secretary: Emily Danner

Present Calendar

Tiny Tigers (August 2023 event)

Trunk or Treat (Upcoming- Oct. 2023)

Conferences (Upcoming- Nov. 2023)

Christmas Cookie Walk & Literacy Week (Book Fair) (Upcoming 2023)

Treasurer: Kari Broer

Approve Budget

Treasurer's report was read and accepted.

Reimbursement Rules/Regulations

When members use their own funds to purchase items for PTO events, they will need to bring their receipts to the meeting. Checks will be made out to the correct party and checks will need to be deposited within 30 days.

Administration: Staci Edwards

Thank you PTO for popsicles on the playground

Staci communicated details about the upcoming bond

Handout passed out (Bond Referendum Petition Drive)

Construction plan will be included in the next flier (coming soon)

Old Business

Back to School Events-Presented by Emily Danner

Popsicles on the Playground- Fun, low cost event! Many families in attendance.

Fill the Fridge- Thank you families for your generous donations! The staff really appreciated the stocked fridge for the 1st day of school!

Fundraisers- Presented by Annie Bjustrom

| 2021-2022 | 2022-2023 | 2023-2024 |
|-----------|------------|------------|
| \$930.00 | \$1,590.00 | \$1,155.00 |

First Day of School Supply Kits

Sales: April 1st-July 1st

Calendar Sale - 65 sold

Purpose was to provide a tool for families

Small profit was made for PTO

Square One Art

This fundraiser was passed off to the 3-5 art department.

New Business

Committee Chair Descriptions- Presented by Annie Bjustrom

- Nomination form sent via email tomorrow and must be submitted Friday, September 15.
- Open Positions
 - Vice President
 - Co-Treasurer
 - Literacy Week
 - Moms Night Out
 - Social Media
 - Staff Appreciation
 - Trunk or Treat

Fundraisers- Presented by Annie Bjustrom

- Next Level - Proceeds: 2023 - \$30,603, 2022 - \$35,793
 - Kick off is January 29, 2024
 - 2024 email campaign for elementary, intermediate and middle school
 - Question was brought up about how the funds are divided between the schools
 - In 2023, it was divided equally between the two participating buildings

Trunk or Treat - Presented by Annie Bjustrom

- 2022: 25 trunks, 300 pieces of candy each=7,500 - need double for 2023
- For 2023 PTO has collected 6,420 pieces of candy from Fareway corporate

Other

A PTO Member shared that there are many questions from families about Ticket Spicket- A question was raised about how to purchase tickets to events. Staci Edwards (Administrator) touched base on this and is going to reach out to Ian Smith (Activities Director) about sending out a tutorial on how Ticket Spicket works in an effort to help families in the district.

Next Meeting is Oct. 2, 2023 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:56 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

October Meeting Minutes

Date, Time, & Location: 10/2/23, 7:00 PM, Gilbert High School

Meeting called to order by Annie Bjustrom at 7:00 PM

Attendance: Annie Bjustrom, Katherine Kerns, Emily Danner, Kari Broer, Dr. Trujillo, Mary Beth Etscheidt, Rita Hamers, Ali Koehler, Lindsey Good, Nicole Oneyear, Necole Nicholls, Joni Pallos, Steph Mandernach, Kim Spaetti, Carrie Clark, Abbie Mitchel, Brooke Sievers, Denae Lundt

Minutes: Minutes of 9/11/23 meeting read and accepted Presented by Annie Bjustrom

Officers' Reports

Administration: Dr. Trujillo

Bond information presented

RSP- School District Projection

Not a new tax (continuing what we are already doing)- Tax extension for 20 years

Elementary (2.5 year process)- Increase cafeteria space, new gym, more classrooms (pods), fencing, improving parent drop off. Losing 1 field (communication will continue with the city).

Intermediate- 7 classrooms, creating new space for band/music, tech lab, guidance.

Discussions around parent drop off are in the making. The track & field are "non-repairable" - Track (6 lanes) & Field will be moved to middle school- placement is TBD.

Middle School- Secure entrance (top priority), 4 additional classrooms, expand the commons, band and choir rooms as well as a larger gym

High School- STEM Classrooms- Current classrooms would be modified, adding on a practice gym (including 2 additional locker rooms) and a training room.

District has some of their own funds along with the bond that would be used to cover the costs of these improvements.

TBD- District Office, Transportation, & Maintenance

Forms passed out for questions to be addressed by Dr. Trujillo.

Parent Questions:

Will there be work done to the HS auditorium? It currently does not allow for expansion.

The committee did discuss and agree it needs expanding but it did not make the cut due to the limited budget.

Is all the construction 2 years out? What was presented is all done in phases. Phases are posted online (3 phases in a 5 year process).

President: Annie Bjustrom

Addressing 501c(3) status

Secretary: Emily Danner

Committee Chairs Presented & Approved- Code of Conduct signed/returned (Oct. 6th)

Treasurer: Kari Broer

Finance report read and approved

Administration- Carrie Clark

Thank you PTO for easy communication

Committee Reports

Trunk or Treat (Emily Danner)

Sign-Up Genius for trunks went out 10/2

Accepting Candy Donations

Pizza & T-Shirt Sales

Tiny Tigers (Emily Danner)

First Tiny Tigers was successful! Thank you Gilbert Library for including us!

Next event will be on 10/4

Conference Meals (Abbie Mitchell)

Volunteers needed for second day (sign up genius)

Abbie has reached out to the schools to get staff numbers & food sensitivities

Abbie has started to reach out to restaurants to get price points

Old Business

Next Level Fundraiser (Annie Bjustrom)

With the new bond vote approaching, we plan to have building principals lay out exactly what they will use their Next Level Funds for (in which that is not covered under the bond) so that we can share this information with families.

New Business (Annie Bjustrom)

Family Tech Talk

Need a volunteer to help set up- email pto@gilbert.k12.ia.us if you are interested.

Chess Club Fall Update

Lego League has filled in the space for fall chess club

Chess Club will begin in the late winter/spring

Principals Month

Budget: \$250

Cookie Walk

Date 12/2/2023 Time: 9 AM-11 AM

PTO Board is planning the event but will be reaching out for volunteers

Literacy Week

Meeting with Lynne Reid on 10/5/23 to discuss plans for the week

Art Fair- E. Kolbet

Plan with cookie walk in Dec. 2024- Support local artists

We will circle back to this in the Spring 2024

Next Meeting is Nov. 6, 2023 at Gilbert High School at 7:00 PM

Meeting Adjourned at 8:05 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

November Meeting Minutes

Date, Time, & Location: 11/6/23, 7:00 PM, Gilbert High School

Meeting called to order by Annie Bjustrom at 7:00 PM

Attendance: Annie Bjustrom, Katherine Kerns, Kari Broer, Emily Danner, Beth Geisinger, Danae Lundt, Ashley Soma, Kim Spaetti, Megan McLennan, Necole Nicholls, Joni Pallos, Steph Mandernach, Amy Griffin, Rebecca Ralston, Kayla McCambridge, Nicole Oneyear, Brooke Sievers, Katlyn Balbiani

Minutes: Minutes of 10/03/23 meeting read and accepted- Presented by Annie Bjustrom

Officers' Reports

President: Annie Bjustrom

School's Report

Elementary School: Purchased communication folders & Story County Conservation, Swank Movie License

Intermediate School: Purchased desks, communication folders & Story County Conservation, Swank Movie License

Middle School: Purchased Swank Movie License

High School: Kitchen supplies for Special Education department

Secretary: Emily Danner

Calendar update

Mark your calendars (upcoming events presented)

Proposed: No Lunch on the Lawn in Spring 2024

Conversation went back and forth between members

Other ideas proposed

Back to School Bash

Smaller group scale

Post spring concert cookies

Tabling the conversation for Nov. meeting- Coming back to it later

Treasurer: Kari Broer

Adding budget line item for community support funds- Voted & Approved

Finance report read and approved

Administration- Amy Griffin

Administrators appreciate the budget and organization

Amy shared about her adjustable desks - these desks were purchased with last year's Step It Up Funds. Desks are being used by both staff & students.

Committee Reports

Tiny Tigers (Beth Geisinger)

October Event- Park & Pumpkins

50+ people in attendance

Upcoming November Event:

8:30 AM - Wed. Nov. 15th

Meeting at the Community Center next to the Gilbert Fire Station

Trunk or Treat (Beth Geisinger)

Event was moved inside due to cold temperatures

800+ people in attendance

21 "Trunks" hosted

Pizza & Water served

Thank you Fareway & Families for your candy donations

Conference Meals (Annie Bjustrom/Abbie Mitchell)

Dinners Planned- Dublin Bay & Ge-Angelos

Sign Up for donations (monetary, drinks & snack mix) is live

Moms' Night Out (Kim Spaetti)

Nov. 28, 2023 6:00 PM- 8:00 PM @ Oak Lane Candle

Please RSVP if you are interested or reach out to pto@gilbertcsd.org

Literacy Night (Nicole Oneyear)

Dec. 7, 2023 6:00-7:00 PM @ Gilbert Elementary

In the evening - different rooms will host a story

Book fair will be open

Small craft area as well

School Day Activities: Pajama day & a drop everything and read time

Old Business

Principals Month Gift

Principals were very appreciative of the baskets. Thank you PTO volunteer Mary Beth for assembling.

Cookie Walk (Emily Danner)

Dec. 2, 2023 9:00 AM- 11:00 AM @ Gilbert Elementary School

Volunteers still needed

Cookies & Cocoa for sale

Photo Opp

Book Fair

New Business (Annie Bjustrom)

Mentor Program @ the High School

Next Meeting is Dec. 4, 2023 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:45 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

December Meeting Minutes

Date, Time, & Location: 12/4/23, 7:00 PM, Gilbert High School

Meeting called to order by Annie Bjustrom at 7:03 PM

Attendance: Annie Bjustrom, Katherine Kerns, Emily Danner, Kari Broer, Joni Pallos, Bobbi Robinson, Alison Koehler, Nicole Oneyear, Mary Beth Etscheidt, KelAnne Davis, Danae Lundt, Beth Geisinger, Necole Nicholls, Steph Mandernach, Brooke O. Sievers, Cindy Bassett

Minutes: Minutes of 11/06/23 meeting read and accepted- Presented by Annie Bjustrom

Officers' Reports

President: Annie Bjustrom

Amy Griffin reached out to PTO about hosting an event at the intermediate school.

Annie Bjustrom (President) & Katherine Kerns (VP) will meet with her later in December to discuss some ideas.

Secretary: Emily Danner

Nothing presented at this time.

Treasurer: Kari Broer

Finance report read and approved

Administration- Cindy Bassett

Thank you for the conference meals and the support PTO gives.

Committee Reports

Tiny Tigers (Beth Geisinger)

Previous Event:

Thank you Gilbert Fire Station for having us!

43 people in attendance

Upcoming Event: 12/12/23 Gilbert Library

Cookies, Cocoa & Crafts

Moms' Night Out (Annie Bjustrom)

Oak Lane Candle

22 people in attendance

Great event to meet new parents of the district- Great Community Builder

Parents shared more ideas for a possible next event: Board & Brush and Bowling

Literacy Night (Nicole Oneyear)

Dec. 7, 2023 6:00-7:00 PM @ Gilbert Elementary

PJ Day at the Elementary

The elementary will have a drop everything & read time and PTO will be providing a snack

Come & Go Event in the evening (6-7 PM)

Stories being read in many classrooms and a bookmark craft offered

Bingo (Joni Pallos)

3 open dates in February on the district calendar (Location @ the HS)
 Time: Event held in the afternoon
 \$10 for 10 game cards
 Prizes left over from Step It Up Fundraiser that can be used
 Let's try and encourage 1 win/person for the evening
 Snacks
 Photo Opp

Old Business

Conference Meals (Annie Bjustrom)

Thank you G'Angelos & Dublin Bay for conference meals
 Teachers & Staff were very appreciative of what was provided
 Committee will meet in Feb. to discuss the spring meals

Cookie Walk (Annie Bjustrom)

Dec. 2, 2023 9:00 AM- 11:00 AM @ Gilbert Elementary School
 Thank you families for donations!
 Thank you Gilbert Elementary for creating the beautiful atmosphere
 Families really enjoyed the community building time
 The book fair was a great addition to the event!
 Re-Evaluate Voting System (door decorating) for next year
 600 people in attendance
 Congratulations Mrs. B's class for winning the door decorating contest

Calendar Update (Annie Bjustrom)

Lunch on the Lawn Event- Removed from the calendar
 Mrs. Edwards would like to potentially have an event for each grade level on different days. Please reach out to pto@gilbertcsd.org if you are interested in brainstorming ideas
 Mrs. Edwards would like to have a Second Grade Send Off

New Business

Conference Sitter (Kel Anne Davis)

Would PTO potentially be able to organize a space for families to drop off their children during conferences?
 Annie will reach out to Mrs. Edwards in the next couple of weeks to see what her thoughts are. It was discussed that we offer this at the elementary level to begin with.

Next Level (Annie Bjustrom)

Overview of the last 2 years below (More details provided in a handout)
 Principals please have a plan about how you would like to divide up the funds at the January meeting.

Next Meeting is Jan. 8, 2024 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:46 PM

Minutes Compiled By Emily Danner- PTO Secretary

| | | |
|-----------------------|----------------------------------------------|--------------------|
| 2022 Purchases | | |
| Elementary | Rainbow Trio Ensemble Playground Instruments | \$4,340.00 |
| | Playground Chalkboard Flowers | \$303.00 |
| | Elementary Total | \$4,643.00 |
| Intermediate | Soprano Quartet Ensemble Instruments | \$9,604.00 |
| | Intermediate Total | \$9,604.00 |
| Middle | 4 Disc Golf Baskets | \$2,050.00 |
| | 3 Outdoor Ball Carts (No balls included) | \$733.00 |
| | Two 10' picnic tables | \$4,243.00 |
| | Middle School Total | \$7,026.00 |
| High School | Contribution to FundRISER Campaign | \$4,000.00 |
| | High School Total | \$4,000.00 |
| | TOTAL PURCHASES | \$26,273.00 |
| | TOTAL TO PTO FUND | \$10,520.00 |
| 2023 Proceeds | | |
| Elementary | | \$38,636.00 |
| Intermediate | | \$22,666.00 |
| | Total Donations | \$61,302.00 |
| | Total Proceeds | \$30,651.00 |
| 2023 Purchases | | |
| Elementary | Decodable Books | \$2,484.00 |
| | Remaining Funds | \$5,016.00 |
| | Elementary Total | \$7,500.00 |
| Intermediate | Desks | \$4,752.00 |
| | Desks | \$1,818.00 |
| | Intermediate Total | \$6,570.00 |
| | TOTAL PURCHASES | \$14,070.00 |
| | TOTAL TO PTO FUND | \$16,581.00 |

Gilbert PTO

January Meeting Minutes

Date, Time, & Location: 1/8/24, 7:00 PM, VIA ZOOM

Meeting called to order by Annie Bjustrom at 7:01 PM

Attendance: Annie Bjustrom, Katherine Kerns, Emily Danner, Ali Koehler, Kim Spaetti, Joni Pallos, Dani Behrens, Rita Hamers, Staci Edwards, Brook Sievers, Kristi Leyva, Lindsey Good, Beth Geisinger, Anna Gibson, Nicole Oneyear, Kaitlyn Balbiani

Minutes: Minutes of 12/04/23 meeting read and accepted- Presented by Annie Bjustrom

Officers' Reports

President: Annie Bjustrom

Calendar Review - Yearbook Ordering, Conference Meals, Elections,
Supply Kits, Bus Driver Breakfast, Mileage Club, Teacher and Staff Appreciation Week

Vice President: Katherine Kerns

Nothing to report

Secretary: Emily Danner

Nothing to report

Treasurer: Kari Broer (Annie Bjustrom presented)

Finance report shared and approved

Administration: Staci Edwards

Construction is moving forward- Final phases of design wrapping up

Middle School Construction will begin first

Incoming Kindergarteners (Google Form Sign Up-

<https://gilbertcsd.org/schools/gilbert-elementary-school/>)

Preschool sign up coming Feb. 1st.

Committee Reports

Tiny Tigers (Beth Geisinger)

December event canceled due to illness at the library

January event- Jan. 26th Gilbert Community Center (Tuneful Journeys) @ 9:30 AM

Bingo (Annie Bjustrom/Joni Pallos)

Save the Date: 2/25/24 @ 1:00 PM- 3:00 PM

License Status Update- License Submitted

Concessions- 1\$/item- Water and simple snacks

\$10 for 10 cards

Admission may need a cap in order to have enough supplies (100-150 people)

Volunteer sign up coming soon

Old Business

Conference Time Elementary Sitter Update (Katherine Kerns)

Working at the elementary level (Edwards, Davis, & Kerns) to organize space for parents to drop their children off during their conference time.

Beginning planning phases have started and more details to come.

Next Level (Annie Bjustrom)

Kick Off Date: Jan. 29th

Golden Ticket Distribution: Jan 30th Volunteer Sign Up coming soon

School Fund Proposals from Principals

 Middle School- 9 Squares in the Air

 Intermediate School- 7 Habits & Being a Positive Leader Artwork

 Elementary School- Playground Materials

New Business

YSS Mentoring (Kristi Leyva)

Kristi is a School Based Mentor Facilitator for Gilbert Schools

There are currently 30 matches within the district

Teachers/Parents with students in grades K-8 can request a mentor for a child

 Currently a waitlist (in need of 13 more mentors)

Sophomore-Senior HS students can become a mentor during the school day hours

For more information: yss.org/mentoring

Community Events at Intermediate (Annie Bjustrom)

Tiger Traditions

 Specials Showcase (TBD)

 A time for students & specials teachers to showcase their work at conferences.

 Gilbert Groove (Planning in Progress)

 April (Date TBD)

 Dance (DJ)

 Photo Opp

 Gym Activity

 Snacks

 A great time to socialize & have fun/Connect with others

 Parents are to attend with their intermediate student(s)

Next Meeting is Feb. 5, 2024 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:38 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

February Meeting Minutes

Date, Time, & Location: 2/5/24, 7:00 PM

Meeting called to order by Annie Bjustrom at 7:02 PM

Attendance: Annie Bjustrom, Katherine Kerns, Emily Danner, Kari Broer, Rita Hammers, Ali Koehler, Katelyn Balbiani, Danae Lundt, Joni Pallos, Nicole Oneyear, Necole Nicholls, Beth Geisinger, Rachael O'Polka

Minutes: Minutes of 1/08/23 meeting read and accepted- Presented by Annie Bjustrom

Officers' Reports

President: Annie Bjustrom

Celebration: Making connections with volunteers who attended mom's night out!

Vice President: Katherine Kerns

Nothing to report

Secretary: Emily Danner

Nothing to report

Treasurer: Kari Broer

Finance report shared

For spring events please bring receipts to PTO meetings for reimbursement

Administration: None in Attendance

Committee Reports

Tiny Tigers (Beth Geisinger)

January event- 34 people in attendance. Thank You Windy from Tuneful Journeys for providing a great time for families in our community

February Save the Date: 2/9/24 9:30 AM (Red Buchman Room- Gilbert Library)

Bingo (Joni Pallos)

Date: 2/25/24 1:00-3:00 PM

Open to all Gilbert families

Finalizing details this week (2/5/24)

Moms Night Out (Ali Koehler)

Save the Date: 2/29/24 @ 7:00 PM - 9:00 PM

DuckPin Bowling

Conference Meals (Rita Hammers)

Jethros & Chipotle will be providing meals for conferences

Volunteer and Donation Sign Ups Coming Soon

ES & IS Yearbooks (Annie Bjustrom)

Orders are open

Orders due by 3/7/24

Please fill out the paper order form (enclose money) AND complete the Google Form

Teacher & Staff Appreciation Week (Katelyn Balbiani)

May 6th-10th

PTO will be celebrating all the staff who work in the school buildings during this week
More information will be coming after spring break

Old Business

Next Level (Annie Bjustrom)

Donations are coming in
Last day to donate is 2/8/24
Golden Ticket prizes handed out

Elementary Conference Time Childcare (Katherine Kerns)

1:20-6:40 PM Childcare option for Monday & Thursday conferences
Volunteers needed
Sign Up will be coming soon

New Business

Kleenex Drive at the HS (Annie Bjustrom)

Feb. 12-16th

School Supply Kits (Annie Bjustrom)

Supply lists finalized by March 1st

Bus Driver Appreciation Breakfast (Emily Danner)

April 15th @ 7:30 AM
Sign Up Coming Soon

Gilbert Groove (Intermediate School) (Annie Bjustrom)

Sunday April 21st 2:00 PM-3:30 PM
Intermediate Students ONLY with parent/guardian
Concession Stands
Dance with DJ (In search of a DJ)
Possible activity in the other gym

24-25 PTO Board and Committee Chair Elections

Nominations in March
Elections in April

Next Meeting is March 4, 2024 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:45 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

March Meeting Minutes

Date, Time, & Location: 3/4/24, 7:00 PM, High School
Meeting called to order by Annie Bjustrom at 7:00 PM

Attendance: Annie Bjustrom, Kari Broer, Emily Danner, Mary Beth Etscheidt, Bobbi Robinson, Joni Pallos, Lindsey Good, Anna Mechem, Nicole Oneyear

Minutes: Minutes of 2/05/24 meeting read and accepted- Presented by Annie Bjustrom

Officers' Reports

President: Annie Bjustrom

Kleenex Drive at the high school was very successful- Thank you!
1st Day School Supplies lists submitted. Families can begin ordering April 1-July 1
Dr. Trujillo met with PTO board 2/29/24 to discuss the following
-Playground Fundraising- Dr. Trujillo would like us to set aside funds to help support. She also will be asking groups to fundraise for updating slide mountain. The PTO board is looking into different fundraising options (please reach out to pto@gilbert.k12.ia.us if you have ideas or suggestions. A. Bjustrom suggested selling Gilbert socks in the fall before homecoming.
-Dr. Trujillo also requested that PTO consider giving principals additional funds for principals to use at their discretion. PTO will be reviewing the budget and seeing what funds are available.

Vice President: Katherine Kerns

Nothing presented at this time

Secretary: Emily Danner

Nothing presented at this time

Treasurer: Kari Broer

Finance report shared & approved

Administration: Cindy Bassett

Thank you for all the donations for the kleenex drive
Thank you for the meals, snacks and drinks for conferences
Monthly mentoring meeting for 12th and 9th graders held on 3/4/24 - Students enjoyed playing Uno. Uno cards donated by PTO.

Committee Reports

Tiny Tigers

February event was held at the Gilbert Community Center. New families in attendance.
March event will be 3/19/24 at the Gilbert Library (story time) @ 10:00 AM

Bingo

Bingo event was successful. Many families reported having a fun time.
60 people in attendance. Students of all ages.
Ideas for next year:

Free will donations

Beware of community event schedules as this could have impacted our attendance

Moms' Night Out

12 moms in attendance

Location was at Top Golf (DuckPin Bowling)

Conference Meals

Thank you PTO for providing meals

Jethros served on Monday and Chipotle on Thursday

The side dishes ran low on Monday with Jethros

Ideas for next year:

Collecting all funds in the fall instead of asking twice a year for support

ES & IS Yearbooks

Drafts being sent to the principals during spring break

Students should order by 4/7/24

Yearbook committee will turn in yearbooks to the yearbook company beginning of April

Mileage Club

Mileage Club will get kick started after spring break

Thank you volunteers for helping assemble name tags

Old Business

Next Level Annual Fundraiser

| 2024 Next Level Profits | | | | |
|-------------------------|--------------------|----------|--------------------|--------------------|
| SCHOOL | DONATIONS | PROFIT % | PROFIT | 50% SPLIT WITH PTO |
| Elementary | \$27,989.10 | 50% | \$13,994.55 | \$6,997.28 |
| Intermediate | \$19,053.35 | 50% | \$9,526.68 | \$4,763.34 |
| Middle | \$11,524.59 | 40% | \$4,609.84 | \$2,304.92 |
| TOTALS | \$58,567.04 | | \$28,131.07 | \$14,065.54 |

| 2023 Step it Up Profits | | | |
|-------------------------|--------------------|----------|--------------------|
| SCHOOL | DONATIONS | PROFIT % | PROFIT |
| Elementary | \$38,636.00 | 50% | \$19,318.00 |
| Intermediate | \$22,666.00 | 50% | \$11,333.00 |
| TOTALS | \$61,302.00 | | \$30,651.00 |

| 2022 Step it Up Profits | | | |
|-------------------------|--------------------|----------|--------------------|
| SCHOOL | DONATIONS | PROFIT % | PROFIT |
| Elementary | \$39,363.00 | 50% | \$19,681.50 |
| Intermediate | \$32,224.00 | 50% | \$16,112.00 |
| TOTALS | \$71,587.00 | | \$35,793.50 |

Gilbert Groove at Intermediate School - Sunday, April 21, 2:00-3:30 p.m.

Free event for intermediate families

Activities Proposed:

Dance (dance games- Limbo, hula hoops) & Socialize

Face Painting

Photo Opp & Face Paint

Candy Bar Walk

Offering free popcorn & water

Please reach out to pto@gilbert.k12.ia.us if you are interested in volunteering

New Business

24-25 PTO Board and Committee Chair Elections

Hand out presented that included officer and committee chairs.

Form coming via email to nominate after spring break

Voting will take place IN PERSON at the 4/1/24 meeting

Next Meeting is April 1, 2024 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:39 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

April Meeting Minutes

Date, Time, & Location: 4/1/24, 7:00 PM, High School

Meeting called to order by Katherine Kerns at 7:02 PM

Attendance: Katherine Kerns, Emily Danner, Kari Broer, Danae Lundt, Kim Spaetti, Nicole Oneyear, Beth Geisinger, Brooke Sievers

Minutes: Minutes of 3/04/24 meeting read and accepted- Presented by Katherine Kerns

Officers' Reports

President: Annie Bjustrom

Nothing to report

Vice President: Katherine Kerns

Nothing to report

Secretary: Emily Danner

1st Day School Supplies lists submitted. Families can begin ordering April 1-July 1

Kindergarten Parent Night 6:00 PM (PTO Handout will be shared with families)

Treasurer: Kari Broer

Finance report shared & approved

Administration: No one in attendance

Committee Reports

Tiny Tigers (Beth Geisinger)

March event was held on 3/19/24 at the Gilbert Library (story time) @ 10:00 AM

There were 20 people in attendance

April Event: 4/17/24 @ 10:00 AM - Gilbert City Hall

Conference Meals & Childcare (Katherine Kerns)

Childcare had 81 children in attendance

Coordinators felt like it was helpful and would like to continue next year

Elementary Librarian gave many thanks

Flex the hours a little to meet the needs of families (evening hours)

Create a list of guidelines for student volunteers

Be sure to have one point of entry and exit

Need 2 adult volunteers for each shift (especially in the evening hours)

Fill out tags ahead of time if information is available

ES & IS Yearbooks (Kari Broer)

Significantly more orders this school year than last

Brought in enough proceeds to cover staff books and many thanks to families for

donating books to students who are not able to purchase on for themselves

Mileage Club (Kim Spaetti)

Off to a great start at the elementary school

There are a lot of new volunteers! THANK YOU!

Great participation at the kindergarten level!

Student volunteers at the intermediate school are greatly appreciated
Gilbert Groove (Beth Geisinger)

4/21/24 @ 2:00-3:30 PM- Intermediate School

Hosted for: 3rd, 4th, & 5th Grade families

Planning committee will meet with student leaders on 4/5/24

Teacher & Staff Appreciation Week (Emily Danner)

Week of May 6-10th

Planning committee is meeting on 4/4/24 to kick start the planning process

Second Grade Send Off

Date: TBD

Sign Gypsies for a photo opp suggested

Old Business

Bus Driver Breakfast- 4/15/24

Sign up coming soon

24-25 PTO Board and Committee Chair Elections

Members in attendance were asked to privately fill out the voting ballot for board and committee chair positions. Thank you to all who have volunteered to be leaders for these different positions. PTO looks forward to working with parents in all of the events.

New Business

Volunteer Appreciation Dinner

5/6/24- 6:30 PM

High School Library

Next Meeting is May 6, 2024 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:35 PM

Minutes Compiled By Emily Danner- PTO Secretary

Gilbert PTO

May Meeting Minutes

Date, Time, & Location: 5/6/24, 7:00 PM, High School

Meeting called to order by Annie Bjustrom at 7:05 PM

Attendance: Annie Bjustrom, Katherine Kerns, Kari Broer, Emily Danner, Necole Nicholes, Rita Hammers, Joni Pallos, Danae Lundt, Emily Poss, Mary Beth Etscheidt, Steph Mandernach, Alison Koehler, Rebecca Ralston, Beth Geisinger, Nicole Oneyear, Kim Spaetti, Staci Edwards

Minutes: Minutes of 4/01/24 meeting read and accepted- Presented by Annie Bjustrom

Officers' Reports

President: Annie Bjustrom

Thank you volunteers for the impact you are making in our community. The time and positivity you all bring is so appreciated.

Tax return from last year is done.

Vice President: Katherine Kerns

Nothing to share at this time

Secretary: Emily Danner

Nothing to share at this time

Treasurer: Kari Broer

Finance report shared & approved

Moving Elementary School funds to a savings account for the playground

Middle School funds will be put into a savings account for a 9 Square in the Air

Intermediate funds are still being discussed- Proposal for Leadership In Me artwork and/or standing desks

High School used their funds this school to enhance student learning in many ways

Administration: Staci Edwards

Thank you for the teacher appreciation goodies

Elementary Funds- They are in need of a lot more funds/donations for a new playground

Committee Reports

Tiny Tigers (Beth Geisinger)

April Event: 4/17/24 @ 10:00 AM - Gilbert City Hall- 16 People in Attendance

Discussions about Tiny Tigers partnering with Gilbert Library (Story Time) next year.

ES & IS Yearbooks (Annie Bjustrom)

Elementary School- Has handed them out to students

Intermediate School- Will hand theirs out on the last day of school

Thank you volunteers, Caitlin & Bobbi for giving your time to create these

Mileage Club (Kim Spaetti)

Thank you volunteers for signing up to help!

Committee Chairs have added some additional days to make up for cancellations

Popsicles will be provided on the last day of mileage club as a celebration

Gilbert Groove (Annie Bjustrom)

Thank you Volunteers!

Low cost event- Thank you families for your generous donations

Events:

Dance

Candy Walk

Tattoos

Beads & Games

Yard Games

Snacks

150+ Students in attendance (Total- About 300 people)

Teacher & Staff Appreciation Week (Katlyn Balbiani)

Week of May 6-10th

Everything got kicked off on Monday. Smooth start!

Thank you community members for your generous donations

Teachers & Staff are so thankful

Second Grade Send Off

Date: May 30th

2nd Grade students will have a picnic with their families in a celebration of their last year at the elementary school.

PTO will provide cookies and is working with Sign Gypsies for a photo opp.

Old Business

School Supply Kit Donations

Ordering window is open for next school year!

Donations- If families would like to donate a kit to the school, the counseling team will be happy to make sure it gets into the right hands. They are working now to finalize their building's needs.

Bus Driver Breakfast- 4/15/24 (Katherine Kerns)

Bus drivers were so appreciative

Thank you families for your generosity in donating goodies

Best Day Ever

Thankful for great weather!

Let's start brainstorming how to advertise this event with our fundraiser (Next Level)

24-25 PTO Board and Committee Chair Roles

Click [here](#) to see roles for next year

New Business

Socks for Slide Mountain

Fundraising idea for fall of 2024 to help get more funds for the elementary school playground.

5th Grade Celebration

Date: TBD

PTO will connect with Sign Gypsies to provide a photo opp for the 5th grade celebration day!

Intermediate Guidance Team - New Student Meet & Greet

The guidance team at the intermediate school is looking for families who have intermediate students to be a part of this fun opportunity. If you would like more information please contact: pto@gilbert.k12.ia.us

Morning Meetings Next Fall

PTO would like to host an informal meeting the morning after the Monday night PTO meetings to keep parents connected and informed. This meeting would potentially be at the Gilbert Library. More information will come soon. Parents would attend this meeting if they were not able to attend the Monday meeting time

Next Meeting is September 9, 2024 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:40 PM

Minutes Compiled By Emily Danner- PTO Secretary