

Gilbert PTO

September 2023 Meeting Minutes

Date, Time, & Location: 9/11/23, 7:00 PM, Gilbert High School

Meeting called to order by Annie Bjustrom at 7:02 PM

Attendance: Annie Bjustrom, Emily Danner, Kari Broer, Staci Edwards, Lindsey Good, Alison Koehler, Joni Pallos, Mary Beth Etscheidt, Megan McLennan, Meghan Brand, Brooke Orrell Sievers, Kate Balbiani, Anna Gibson, Bobbi Robinson, Steph Mandernach, Calleen Jensen, Nicole Oneyear, Emily Poss, Rebecca Ralston, Danae Lundt, Laura Bernard, Kim Spaetti, Beth Geisinger, Allie Packer

Officers' Reports

President: Annie Bjustrom

Welcome

Update attendees on PTO Status

Official nonprofit

Code of Conduct

Committee chairs and board members will sign off on this document

By-Laws presented

PTO does not collect fees/memberships dues

Secretary: Emily Danner

Present Calendar

Tiny Tigers (August 2023 event)

Trunk or Treat (Upcoming- Oct. 2023)

Conferences (Upcoming- Nov. 2023)

Christmas Cookie Walk & Literacy Week (Book Fair) (Upcoming 2023)

Treasurer: Kari Broer

Approve Budget

Treasurer's report was read and accepted.

Reimbursement Rules/Regulations

When members use their own funds to purchase items for PTO events, they will need to bring their receipts to the meeting. Checks will be made out to the correct party and checks will need to be deposited within 30 days.

Administration: Staci Edwards

Thank you PTO for popsicles on the playground

Staci communicated details about the upcoming bond

Handout passed out ([Bond Referendum Petition Drive](#))

Construction plan will be included in the next flier (coming soon)

Old Business

Back to School Events-Presented by Emily Danner

Popsicles on the Playground- Fun, low cost event! Many families in attendance.

Fill the Fridge- Thank you families for your generous donations! The staff really appreciated the stocked fridge for the 1st day of school!

Fundraisers- Presented by Annie Bjustrom

	2021-2022	2022-2023	2023-2024
First Day of School Supply Kits Sales: April 1st-July 1st	\$930.00	\$1,590.00	\$1,155.00

Calendar Sale - 65 sold

Purpose was to provide a tool for families

Small profit was made for PTO

Square One Art

This fundraiser was passed off to the 3-5 art department.

New Business

Committee Chair Descriptions- Presented by Annie Bjustrom

- Nomination form sent via email tomorrow and must be submitted Friday, September 15.
- Open Positions
 - Vice President
 - Co-Treasurer
 - Literacy Week
 - Moms Night Out
 - Social Media
 - Staff Appreciation
 - Trunk or Treat

Fundraisers- Presented by Annie Bjustrom

- Next Level - Proceeds: 2023 - \$30,603, 2022 - \$35,793
 - Kick off is January 29, 2024
 - 2024 email campaign for elementary, intermediate and middle school
 - Question was brought up about how the funds are divided between the schools
 - In 2023, it was divided equally between the two participating buildings

Trunk or Treat - Presented by Annie Bjustrom

- 2022: 25 trunks, 300 pieces of candy each=7,500 - need double for 2023
- For 2023 PTO has collected 6,420 pieces of candy from Fareway corporate

Other

A PTO Member shared that there are many questions from families about Ticket Spicket- A question was raised about how to purchase tickets to events. Staci Edwards (Administrator) touched base on this and is going to reach out to Ian Smith (Activities Director) about sending out a tutorial on how Ticket Spicket works in an effort to help families in the district.

Next Meeting is Oct. 2, 2023 at Gilbert High School at 7:00 PM

Meeting Adjourned at 7:56 PM

Minutes Compiled By Emily Danner- PTO Secretary