

RECEPTION TO HONOR OUTGOING
BOARD MEMBERS

John Nelson and Deb Ordal
Monday, December 13, 2021
5:30 p.m.

Intermediate LMC
103 Mathews Drive – Gilbert, IA 50105

PUBLIC IS WELCOME

Annual Meeting of the Board of Education
Gilbert Community School District
Monday, December 13, 2021
6:00 p.m.

Intermediate LMC
103 Mathews Drive – Gilbert, IA 50105

If it is impossible and impractical for the public to be physically present at this meeting, the Board has provided public access via YouTube <http://bit.ly/gilbert-live> and Zoom <https://bit.ly/GilbertCSD-12-13-21>. If there are any technical difficulties or if you need an accommodation to access the meeting, please contact 515-232-3740 or schoolboard@gilbertcsd.org. The District is not responsible for a delay, interruptions or outages caused by YouTube. Please visit the Public Zoom if there are issues with YouTube. Please visit <http://www.gilbertcsd.org/district/school-board/> for any updates in regards to an active or upcoming meeting.

TENTATIVE AGENDA

- | | |
|---|------|
| 1. <u>Call to Order</u> | 6:00 |
| 2. <u>Roll Call</u> | |
| 3. <u>Approval of Agenda</u> | |
| 4. <u>CONSENT AGENDA</u> | 6:05 |
| 4.01. Minutes of November 15, 2021 | |
| 4.02. Bills | |
| 4.03. Examine Financial Accounting Books/Reports for End of the Fiscal Year – June 30, 2021 – Certified Annual Report (CAR), Special Education Supplement (SES) and Transportation Report | |
| 5. <u>Certify Election Results from November 2, 2021</u> | |
| 6. <u>Introduction/Recognition of Board Members</u> | 6:15 |
| 7. <u>Adjournment</u> | |

Organizational Meeting of the Board of Education
Gilbert Community School District
Monday, December 13, 2021
Immediately Following Annual Meeting
Intermediate LMC
103 Mathews Drive – Gilbert, IA 50105

TENTATIVE AGENDA

- | | |
|--|------|
| 8. <u>CALL TO ORDER- Secretary Hopkins</u> | 6:30 |
| 9. <u>REORGANIZATION OF THE BOARD – Secretary Hopkins</u> | |
| 9.01. Swear in New Directors - Oath of Office | |
| 9.02. Election of Board President | |
| 9.03. Election of Vice President | |
| <u>PRESIDENT CONDUCTS THE REMAINING MEETING</u> | |
| 9.04. Appoint Board Secretary/Treasurer | |
| 9.05. Swear in Officers – Oath of Office – Secretary Hopkins | |
| 9.06. Select Meeting Site, Date, Time and Location | |
| A. Intermediate LMC, 2 nd Monday of each Month at 6:00 p.m. | |
| 9.07. Name <i>Ames Tribune</i> as Official Publication | |

**Organizational Meeting of the Board of Education
Gilbert Community School District
Monday, December 13, 2021**

- 9.08. Designate Ahlers Law Firm as Legal Counsel
- 9.09. Board Member Committee/Assignments
 - A. Finance/Negotiations –
 - B. Facilities/Grounds – Tyler Holck and Jeff Mosiman (Current Members)
 - C. Policies – Andrew Ricklefs (Current Member)

10. ORAL REPORTS 6:45

- 10.01. Announcements/Celebrations
 - A. Cheerleaders to Share their Experiences at the State Competition
 - B. Holiday Video
- 10.02. Board Reports
 - A. Katherine Beenken – Ahlers Law Firm Legal Update
 - B. 76th IASB Annual Convention – Nov. 17-18, 2021
- 10.03. Administrator Reports
 - A. 2021-22 Return to Learn Update
 - B. Social Emotional Learning Report
- 10.04. Annual Facility Closing – December 22 – 26, 2021

11. OLD BUSINESS

- 11.01. Second Reading of Reviewed Board Policies with No Notable Differences, with Possible Action to Waive Third Reading and Approve
 - A. 604.8, 604.9, 605.4, 606.4, 606.5, 607.1, 607.2, 607.2R1, 700, 701.1, 701.3, 701.4, 702, 703.1, 703.2, 704.1, 704.2, 704.3, 704.2R1, 704.6, 705.3, 706.1, 707.5, 707.5R1, 707.6, 708, 706.3, 707.2, 707.4, 711.2, 711.2R1, 711.2R2, 711.6, 711.7, 711.8

12. NEW BUSINESS 7:30

- 12.01. CONSTRUCTION
 - A. Sam Stagg, 10FOLD – Bike/Pedestrian Path Extension Update
- 12.02. Consider/Approve Purchase of 2022 Thomas Stock Bus \$114,550 w/ Camera less trade-in of 2007 Thomas Bus
- 12.03. Consider/Approve Addition of a Director of Human Resources and Special Projects Position
- 12.04. Financial Reports Summary

13. CONSENT AGENDA 7:45

- 13.01. Designate Depository Banks for 2021-22, Availa Bank with a limit of \$15,000,000, ISJIT with a limit of \$1,000,000 and UMB with a limit of \$200,000
- 13.02. ISU Facility Use Agreement for Cross Country Meet Thursday, September 8, 2022
- 13.03. Financial Reports
- 13.04. Personnel
 - A. Resignations/Hirings
 - B. Early Retirement Application(s)
- 13.05. Open Enrollment
- 13.06. Fundraisers

14. Calendar 8:00

- 14.01. Select Possible Dates for January Board Work Session
- 14.02. January 10 – Regular Board Meeting – 6:00 p.m.
- 14.03. January 10 – 14 – District Audit Week (Rescheduled from November 8-12)
- 14.04. January 24 – GO Refunding Bonds, Series 2022 Bond Sale – 1:00 p.m. (Est.)
- 14.05. January 24 – Special Board Meeting to Approve Bond Sale – 6:00 p.m. (Est.)
- 14.06. February 14 – Regular Board Meeting – 6:00 p.m.

15. Adjournment

BOARD MEETING PROCEDURES AND GUIDELINES

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the first Tuesday after the first Monday in November in odd-numbered years.

Current board members are:

Andrew Ricklefs, President
Jeff Mosiman, Vice-President
Tyler Holck
John Nelson
Deb Ordal

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. They also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the Library Media Center (LMC) at the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is a Public Forum, the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

The Board of Education