

BUSINESS USE OF PERSONAL CELL PHONES BY EMPLOYEES

The School District will not provide cell phones for the use of individual employees. Employees whose job duties include the frequent need for a cell phone, as determined by the superintendent, may receive extra compensation, in the form of a cell phone allowance of \$40/month, to cover business-related costs. Due to the nature of job responsibilities, a cell phone allowance will be provided for the following director positions:

- Director of Maintenance and Facilities
- Transportation Director
- Athletic Director
- Building Administrators
- Curriculum Director and Superintendent
- Business Manager
- Technology Director
- Food Service Director

Approved: March 8, 2010

Reviewed: August 9, 2010

Revised: January 21, 2016

Revised: April 8, 2019