

**Annual Meeting of the Board of Education  
Gilbert Community School District  
Monday, September 10, 2018  
6:00 p.m.  
District Office Conference Room**

**TENTATIVE AGENDA**

- 1. Roll Call – Secretary Hopkins **6:00****
- 2. Approval of Agenda**
- 3. Public Forum**
4. Examine Financial Reports – August 2018 and June 30, 2018 - Certified Annual Report, Special Education Supplement and Transportation Report
5. Minutes of August 13, 2018 Regular Meeting and Work Session
6. Election of Board President
7. Election of Vice President
8. Appoint Board Secretary/Treasurer
9. Swear in Officers - Oath of Office
10. Select Meeting Site, Date, Time and Location
11. Name *Ames Tribune* as Official Publication
12. Designate Ahlers and Cooney Law Firm as Legal Counsel
13. Board Member Committee/Assignments
- 14. ORAL REPORTS **6:40****
  - 14.01. Board Reports
    - A. IASB Annual Convention November 14-16, October 28<sup>th</sup> deadline
  - 14.02. 2018-19 District Priorities Update
  - 14.03. Administrator Reports
    - A. Teacher Quality Professional Development and Project Based Learning Data Update – Carrie Clark
  - 14.04. Announcements/Celebrations
- 15. OLD BUSINESS **7:00****
  - 15.01. Second Reading of Amended/New Board Policies 103 – Long Term Priorities, 105 – Assistance Animals (New), 213.R1 – General Complains by Citizens (Rescinded), 213.1 – Public Complaints (New), 402.5 – Public Complaints about Employees (Rescinded), 403.1 – Employee Physical Examinations (Amended), 705.1 – Purchasing – Bid (Amended), 705.1R1 – Suspension and Debarment of Vendors and Contractors Procedure (New) and 710.1 – School Nutrition Program (Amended), with Possible Action to Waive Third Reading and Approve
- 16. NEW BUSINESS**
  - 16.01. **CONSTRUCTION**
    - A. Consider/Approve Certificate of Substantial Completion for 2018 ES/IS Summer Renovations Project with Harold Pike Construction (HPC)
  - 16.02. Designate Depository Banks for 2018-19, First American Bank with a limit of \$15,000,000, ISJIT with a limit of \$15,000,000 and Bankers Trust with a limit of \$100,000
  - 16.03. Appoint Vic Vanderpool as Level 1 Designated Investigator and Carrie Clark, Staci Edwards, Amy Griffin and Mike Danilson, as alternate investigators of abuse of students by District Employees
  - 16.04. Appoint Carrie Clark as Equity Coordinator and Section 504 Coordinator and Appoint Lindsey Beecher as Title IX Coordinator
  - 16.05. Consider/Approve Allowable Growth and Supplement Aid for a Negative Special Education Balance for the 2017-18 School Year, or as determined after review by the Department of Education
  - 16.06. Consider/Approve Early Graduation Requests
  - 16.07. First Reading of Revised Board Policies – 213 – Public Participation in Board Meetings, 502.3 – Freedom of Expression and Student Protest and 606.3 – Animals in the Classroom
  - 16.08. Consider/Approve 2018-19 Woodward-Granger CSD Grandwood Consortium Contract and Special Education Instructional Program Contract
  - 16.09. Consider/Approve 2018-19 Woodward-Granger CSD Academy Day School Program Contract and General Education Instructional Program Contract

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16.10. Consider/Approve 2018-19 YSS Mentoring Agreement

16.11. Public Forum

**17. CONSENT AGENDA**

**7:40**

17.01. Bills

17.02. Personnel

A. Resignations/Hirings

B. Lane Changes

17.03. Open Enrollment

17.04. Fundraisers

**18. Calendar**

**8:00**

18.01. September 11

4:00 PM

Construction Bid Opening

September 18

6:00 PM

Special Board Meeting – Construction Bids

October 8

6:00 PM

Regular Board Meeting

**19. Adjournment**

**8:05**

## **BOARD MEETING PROCEDURES AND GUIDELINES**

Welcome to a meeting of the Board of Education of the Gilbert Community School District, Gilbert, Iowa.

The purpose of this document is to inform you how the board of education is structured and how it operates.

Local control of public education is one of the cornerstones of a free society. The people exercise that control through their board of education. So that you can take a more active part in its deliberations and operations, this brochure will explain how you can bring matters of concern to the attention of the board.

The Gilbert Community School Board of Education is composed of five citizens elected to serve overlapping terms of four years each. At the end of each term, a board member wishing to continue their unsalaried service to the community must be re-elected to an additional four year term. State law does not limit the number of terms a member may serve. Voting for school board positions takes place on the second Tuesday in September.

**Current board members are:**

**John Nelson, President**  
**Brian Anderson, Vice-President**  
**Tyler Holck**  
**Kim Mosiman**  
**Deb Ordal**

The superintendent of schools is appointed by the board of education and acts as its executive officer in administering their policies in the operation of the schools. He also acts as advisor in keeping the board informed of the needs and progress of the schools. The superintendent is available to the board as a professional resource, and his recommendations normally precede board action on questions relating to recruitment and supervision of professional staff, selection of instructional materials, and development of curriculum.

The board of education meets regularly on the second Monday of each month in the district conference room of the intermediate school building. Meetings are called at 6:00 p.m.

In accordance with the Iowa Code when it is necessary to hold a meeting other than the scheduled time, the nature of the meeting shall be stated in the minutes.

Meetings of the board of education follow an agenda prepared by the superintendent of schools. The agenda items constitute concerns of the superintendent, board of directors, staff members, and district patrons. Individuals who want to place an item on the agenda should contact the superintendent 7 days before the meeting. One of the first items on the agenda is the recognition of visitors and representatives who may wish to address the board. A visitor, who has been granted permission to speak, may make a statement, express their viewpoint or ask a question regarding matters related to the school system. Persons addressing the board are asked to limit remarks to 5 minutes or less.

Information considered of interest to the general public that is not confidential in nature will be available at the meeting.

One of the responsibilities of the board president is to conduct an orderly meeting in a professional manner. If comments are inappropriate or are not germane to the discussion, the president may take appropriate action.

Thank you for joining us. We appreciate your suggestions and concerns.

We look forward to your continued interest in and support of the Gilbert Community Schools.

## **The Board of Education**